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STATE ORCHESTRATED TRANSFER AGREEMENT
CAPITOL TECHNOLOGY UNIVERSITY
and
MARYLAND HIGHER EDUCATION COMMISSION

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In order to serve the students impacted by the precipitous closure of ITT Educational Services, Inc. ("ITT"), which had locations in Hanover, Maryland and Owings Mills, Maryland, CAPITOL TECHNOLOGY UNIVERSITY (the "CAPITOL"), located in Laurel, Maryland, has entered into this *State Orchestrated Transfer Agreement* ("Agreement") with the Maryland Higher Education Commission ("MHEC").

A. Qualifying ITT Students

This Agreement pertains only to the transfer of "Qualifying Students", *i.e.*, those students who:

1. were enrolled in and attending ITT when ITT precipitously closed on September 6, 2016, or were enrolled during the 120 days prior to closing (March 10, 2016), or were on an approved Leave of Absence from ITT between the dates of March 10, 2016 and September 6, 2016; and

2. were enrolled in one of ITT's MHEC-approved programs.

3. CAPITOL shall require Qualifying Student to sign an acknowledgment that the student has been provided with information regarding the U.S. Department of Education's loan discharge policy by CAPITOL. CAPITOL will not advise ITT students regarding whether the student is eligible for loan discharge.

B. Duties of Capitol

CAPITOL agrees to implement the transfer of Qualifying Students in accordance with the following requirements and protocols:

1. A Qualifying Student may transfer into a comparable program that CAPITOL is approved by MHEC to offer.

2. Comparable programs that CAPITOL is willing to accept credit for include:

ITT Program of Study	Capitol Comparable Program of Study
Information Systems & Cybersecurity	Cyber & Information Security
Electrical Engineering & Technology	Electronics Engineering Technology
Info Systems and Cybersecurity	Management of Cyber & Information Technology
Business Management	Business Administration

3. Comparable courses that CAPITOL is willing to transfer credits for include:

CYBER & INFORMATION SECURITY

ITT Course			Capitol Comparable Course		
Course Number	Course Name	Credits	Course Number	Course Name	Credits
	SEE ATTACHED TRANSFER SHEETS				

ELECTRONICS ENGINEERING TECHNOLOGY

ITT Course			Capitol Comparable Course		
Course Number	Course Name	Credits	Course Number	Course Name	Credits
	SEE ATTACHED TRANSFER SHEETS				

MANAGEMENT OF CYBER & INFORMATION TECHNOLOGY

ITT Course			Capitol Comparable Course		
Course Number	Course Name	Credits	Course Number	Course Name	Credits
	SEE ATTACHED TRANSFER SHEETS				

BUSINESS ADMINISTRATION

ITT Course			Capitol Comparable Course		
Course Number	Course Name	Credits	Course Number	Course Name	Credits
	SEE ATTACHED TRANSFER SHEETS				

4. The Qualifying Student shall not pay, and CAPITOL shall not charge to the student, any tuition or fees in excess of the lesser of: (1) the remaining amount that the student would have paid to ITT to complete the program pursuant to the student's enrollment contract with ITT; or CAPITOL'S otherwise applicable tuition and fees. For example, if the student paid tuition in full to ITT, the student may be charged only the cost of books and materials to complete the program. If partial tuition was paid to ITT, the student may be charged no more than the lesser of the balance due to ITT, or CAPITOL'S otherwise applicable tuition and fees.

5. If additional books, materials, or industry test exams are required to complete the program, the Qualifying Student shall be given the choice of purchasing these through the CAPITOL, or through other sources.

6. CAPITOL must ensure that the Qualifying Student signs an enrollment agreement with CAPITOL before enrolling. The enrollment agreement shall disclose the program for which the student will be enrolled in, the ITT courses for which the student will receive credit for, and the tuition to be charged, which shall not exceed the maximum permitted amount under Paragraph 4, above.

7. CAPITOL shall enroll the Qualifying Student only in a program comparable to the one that the student was unable to complete at ITT, as stated under Paragraph 2.

8. CAPITOL shall designate, and shall provide to MHEC the contact information for, a staff person at CAPITOL who is responsible for the oversight of the transfer of Qualifying Students.

9. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), CAPITOL shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

10. CAPITOL shall enroll a Qualifying Student who is using Title 38 VA Education Benefits (GI Bill® Education Benefits) only in a VA-qualified program or educational institution.

11. Regarding GI Benefits, CAPITOL understands that courses that were successfully completed by the Qualifying Student at ITT generally may not be certified again for VA purposes if the courses are repeated. However, if a student failed a course, or if a program requires a higher grade than the one achieved in a particular course for successful completion, then CAPITOL may be able to re-certify the course in accordance with applicable federal regulations.

C. **Duties of Maryland Higher Education Commission**
1. MHEC shall provide to CAPITOL the contact information of MHEC staff members who are coordinating the transfer options for ITT students, including the contact information of a staff person from whom to obtain Qualifying Students' transcripts.

2. MHEC shall provide to Qualifying Students information concerning the transfer opportunity with CAPITOL.

D. **Termination**
1. MHEC or CAPITOL may, at its sole discretion, terminate this Agreement upon delivering 30 days written notice to the other party.

2. Upon any termination, Sections B, F, H, and J shall survive the termination of this Agreement and remain in full force and effect.

E. Amendment

1. This Agreement constitutes the entire understanding of MHEC and CAPITOL with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.

2. This Agreement may be modified only by written amendment executed by both parties.

F. Indemnification

To the extent permitted under the Constitution and laws of the State of Maryland, CAPITOL shall defend, indemnify, and hold harmless the State of Maryland, its officers, and employees, and MHEC, its commissioners, employees, and contractors, from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, including without limitation attorneys' fees and court costs, arising out of, connected with, or resulting from any acts or omissions of CAPITOL or any agent, employee, or subcontractor of CAPITOL in the execution or performance of this Agreement.

G. Term of Agreement

This Agreement is for a term commencing on the date that this Agreement has been executed by both parties (the "Effective Date"), and shall terminate upon: (1) either party delivering notice to the other pursuant to the terms of Section D of this Agreement; or (2) the program completion of all Qualifying Students at CAPITOL.

H. Governing Law

This Agreement shall be governed by the laws of the State of Maryland.

I. Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

J. Representations and Warranties of the Parties

Both parties to this Agreement represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the Term of this Agreement:

1. The parties are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.

2. Each party has taken all action necessary for the approval and execution of this Agreement, and execution by the persons signing on behalf of each party is duly authorized and has been made with complete and full authority to commit the party to all terms and conditions of this Agreement, which shall constitute valid, binding obligations of each party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

CAPITOL TECHNOLOGY UNIVERSITY

By: _____
    Michael T. Wood, Ph.D.
    President
    Capitol Technology University

_____
Signature

_October 7, 2016_____
Date

MARYLAND HIGHER EDUCATION COMMISSION

By: _____
    James D. Fielder, Jr., Ph.D.
    Secretary
    Maryland Higher Education Commission

_____
Signature

_____
Date

Approved for Legal Sufficiency:

By: _____
Assistant Attorney General
Maryland Higher Education Commission

Date: __10/14/16_____

COURSE REQUIREMENTS FOR CYBER AND INFORMATION SECURITY
Bachelor of Science (127/130 Credits)
30 credits must be taken at Capitol Technology University

COURSE NUMBER, TITLE and NUMBER of CREDITS			COURSE NUMBER, TITLE and NUBMER of CREDITS		
Programming and Computer Courses		33 Credits Transferred Course	English/Humanities/Social Sciences		27 Credits Transferred Course
T1	CS-150 Intro to Programming using C (3)	BT2560	T1	EN-101 English Communications I (3)	EN1320
	CS-200 Intro to Object Oriented Prog C++ (3)		T1	EN-102 English Communications II (3)	EN1420
T1	CS-220 Database Management (3)	PT2520		EN-408 Writing Seml in Tech Research (3)	
	CS-230 Computer Science Fundamentals II (3)			HU-331 or HU-332 Arts and Ideas (3)	HU4640
	CS-250 Intro to Network Prog using C (3)		T1	SS-351 Ethics (3)	HU4640 or IS3350
	CS-320 Database Administration (3)		T1	Humanities Elective (3)	CO2520 or GS1145
	CS-418 Operating Systems (3)		T1	Humanities Elective (3)	EN3320
T1	CT-152 Introduction to Unix (3)	NT1430 + IS3440	T1	Social Science Elective (3)	SP3450
	CT-206 Scripting Languages (3)		T1	Social Science Elective (3)	SP2750 or PS1350
T1	CT-240 Internetworking w/Rters/Switches (3)	NT2640			
	IAE-458 Senior Project (3)				
Information Assurance Courses		27 Credits	General Electives		17/19 Credits
T1	IAE-201 Introduction to IA Concepts (3)	NT2580	T1	GS1140	3
	IAE-301 Comp Cmptr/Ntwk Security (3)		T1	GS1145	3
T1	IAE-315 Secure Sys Admin & Operation (3)	IS3340 + IS3230	T1	IS3110	3
	IAE-321 Applied Wireless Ntwk Security (3)		T1	IS3445	3
T1	IAE-325 Secure Data Commun and Crypt (3)	IS3220	T1	NT1110	3
	IAE-402 Intro to Inc Handling/Mal Code (3)		T1	NT1210	3
	IAE-405 Malware Analysis/Reverse Engrg (3)		T1	GS2745	3
	IAE-406 Forensic Investigative Processes (3)		T1	NT1230	3
T1	IAE-410 Design and Testing (3)	IS4560	T1	NT2670	3
Mathematics and Science Courses		17 Credits	T1	PT1420 * the language in this class varies as some students have had Visual Basic and other Python. If it's Python it will transfer as CT 206.	3
T1	MA-114 Algebra and Trigonometry (4)	MA1210 + MA1310	T1	NT1310	3
	MA-124 Discrete Math (3)			Other elective courses may be available, but these seem to be a fairly inclusive list.	
T1	MA-128 Introduction to Statistics (3)	MA3110			
T1	MA-261 Calculus I (4)	MA3310			
T1	Science Elective (3)	PH2530 or SCI130 or Other lab course			

Management Courses		6 Credits	Schools transferred in from:	
TI	BUS-174 Intro/Business and Management (3)	BU1110 or substitutes available	$T_1 =$ ITT	$T_2 =$
TI	BUS-301 Project Management (3)	PM3110 or PM3220 Substitutes available	$T_3 =$	$T_4 =$
Evaluated by (list below):		Date:	Comments:	
1.			Any substitute is examined on a course-by-course basis.	
2.				
3.				
Student First Name:		Middle Initial:		
Last Name:				

COURSE REQUIREMENTS FOR ELECTRONICS ENGINEERING TECHNOLOGY

Associate in Applied Science (62 Credits)
15 credits must be taken at Capitol

Bachelor of Science (121 Credits)
30 credits must be taken at Capitol

COURSE NUMBER, TITLE and NUMBER of CREDITS			COURSE NUMBER, TITLE and NUMBER of CREDITS		
Technical		**33 Credits** Transferred Course	**Technical**		**24 Credits** Transferred Course
Electronics		**27 Credits**	**Electronics/Engineering**		**24 Credits**
TI	EL-100 Intro/DC/AC Circuits (3)	ET1210	TI	EL-301 Adv Commun Circuits/Systems (3)	substitute ET3330
TI	EL-150 DC/AC Circuit Analysis (3)	ET1410		EE-309 Circuit Design/Simulation (3)	
TI	EL-200 Electronic Devices/Circuits (3)	ET1310 or ET215 & ET245 (courses are ¼ credits so must be combined to result in 3 credits)		EE-354 Digital Design II (3)	
TI	EL-204 Digital Electronics (3)	ET1220 or ET255 & ET 285 (courses are ¼ credits so must be combined to result in 3 credits)	TI	EE-362 Microcontroller System Design (3)	substitute ET3150
	EL-212 Transmission Lines (3)		TI	EE-409 Network Analysis/Synthesis (3)	ET3110
	EL-250 Advanced Analog Circuits (3)		TI	EE-453 Control I (3)	ET345 & ET3280 (ET345 is ¼ credits so must be combined to result in 3 credits)
TI	EL-261 Intro/Commun Circuits/Systems (3)	ET2530		EE-458 Senior Project (3)	
TI	EL-262 Microprocessor/Microassembly (3)	ET2640		EL-307 Noise/Shielding (3)	
	EE-304 Digital Design I (3)				
Computer		**3 Credits**			
TI	CS-150 Intro/Programming using C (3)	ET2560			
Technical Elective		**3 Credits**			
TI	Technical Elective (3)	Any tech elective			
Math/Science		**17 Credits**	**Math/Science**		**14 Credits**
TI	MA-112 Intermediate Algebra (3)	MA1210 or GE127 & ET3280 (these 2 courses are ¼ credits so must be combined to result in 3 credits)		MA-262 Calculus II (4)	MA3410
TI	MA-114 Algebra/Trigonometry (4)	MA1310 (plus a credit from a course to make 4 credits) or GE192 & GE ET3280 (these 2 courses are ¼ credits so must be combined to result in 3 credits)		MA-340 Ordinary Differential Equations (3)	
TI	MA-261 Calculus I (4)	MA3310		MA 345 Probability and Statistics Engineers (3)	

T1	PH-201 General Physics I (3)	PH2530 or GE253/254	MA-263 Calculus III (4)	
	PH-202 General Physics II (3)			

Humanities/Social Sciences		**6 Credits**	**Humanities/Social Sciences**	**12 Credits**
T1	Humanities Elective (3)	CO2520 or any humanities course	HU-331 or HU-332 Arts and Ideas (3)	GS1145 or EG362 & EG363 (these 2 courses are ¼ credits so must be combined to result in 3 credits) or any humanities course
T1	Social Science Elective (3)	PS1350 or SP2750 or GE347 & TB143 (these 2 courses are ¼ credits so must be combined to result in 3 credits) or any economics or social sci.	SS-351 Ethics (3)	HU4640
			Humanities Elective (3)	EN3220

English Communications		**6 Credits**	BUS-301 Project Management (3)	PM3110 or SS3150
T1	EN-101 English Communications I (3)	EN1320 or GE117 & TB 133 (these 2 courses are ¼ credits so must be combined to result in 3 credits)	**English Communications**	**3 Credits**
T1	EN-102 English Communications II (3)	EN1420 or GE217 & TB133 (these 2 courses are ¼ credits so must be combined to result in 3 credits)	EN-408 Writing Sem in Tech Research (3)	

Evaluated by (list below):	Date:	**Additional Electives**		**6 Credits**
1.		T1	General Elective (3)	SS3150 or EG4640 (there are other available transfer courses)
2.		T1	General Elective (3)	NT1110 (there are other available transfer courses)
3.				

Schools transferred in from:	Comments:
T₁ = ITT T₂ =	
T₃ = T₄ =	
Student First Name: MI:	
Last Name:	

COURSE REQUIREMENTS for
MANAGEMENT OF CYBER AND INFORMATION TECHNOLOGY
Bachelor of Science (120 Credits)

TI	COURSE NUMBER, TITLE and NUMBER of CREDITS	Transferred Course	TI	COURSE NUMBER, TITLE and NUMBER of CREDITS	Transferred Course
Business Fundamentals		**18 Credits**	**Information Technology**		**33 Credits**
TI	BUS-174 Intro to Business/Management (3)	BU1110 + MG 2650	TI	BUS-250 Database for Managers (3)	PT 2520 OR SD 2520 OR IT 203
TI	BUS-200 Business Communications (3)	CO2620	TI	BUS-362 Information Systems for Managers (3)	BU 1410
TI	BUS-270 Financial Accounting I (3)	AC1220	TI	CT-152 Introduction to Unix (3)	NT 1430 + IS 3440
	BUS-275 Human Resource Management (3)		TI	CS-130 Computer Science Fundamentals I (3)	Can substitute ET4560
TI	BUS-280 Macroeconomics (3) OR BUS-281 Microeconomics (3)	ES2550 OR ES2560	TI	CS-150 Intro to Programming Using C (3)	ET2560
TI	BUS-372 Financial Management (3)	AC1420	TI	IAE-201 Introduction to IA Concepts (3)	NT2580
Business Administration		**21 Credits**		IAE-301 Comprehen Comp/Network Sec I (3)	
	BUS-208 Internet and the Law (3)		TI	IAE-315 Secure Sys/Admin and Ops (3)	IS3440 + IS3230
TI	BUS-279 Introduction to Leadership (3)	MG1350		IAE-325 Secure Data Comm/Cryptology (3)	
TI	BUS-301 Project Management (3)	PM3110		IAE-402 Intro to Incident Hand/Mal Code (3)	
	BUS-386 Organizational Theory/Behavior (3)			NT-100 Computer Arch & Construction (3) or higher level substitute	
	BUS-410 Strategic Management (3)		**Mathematics and Science**		**15 Credits**
	BUS-454 International Business (3)		TI	BUS-246 Quantitative Methods for Business Analytics (3)	SS3150
	BUS-458 Senior Project (3)		TI	MA-110 Business Math I (3)	MA1210* or GE127 & ET3280 (these 2 courses are ¼ credits so must be combined to result in 3 credits)
Humanities and Social Sciences		**18 Credits**	TI	MA-111 Business Math II (3)	MA1310* or GE192 & GE ET3280 (these 2 courses are ¼ credits so must be combined to result in 3 credits)
	HU-331 OR 332 Arts and Ideas (3)	EG362 & EG 363	TI	MA-128 Introduction to Statistics (3)	MA3110
TI	SS-351 Ethics (3)	IS3350	TI	Science Elective (3)	Any 3 or 4 credit science elective
TI	Humanities Elective (3)	EN 2520 or other humanities course	**English Communications**		**9 Credits**

TI	Humanities Elective (3)	EN3320 or other humanities course	TI	EN-101 English Communications I (3)	EN1320
TI	Social Science Elective (3)	SP3450 or other Social Science course	TI	EN-102 English Communications II (3)	EN1420
TI	Social Science Elective (3)	SP2750 or other Social Science course		EN-408 Writing Seminar in Tech Research (3)	
			Technical Electives (SEE RECOMMENDED LIST)		6 Credits
	Evaluated by (list below)	Date	TI	ELECTIVE	
	1.		TI	ELECTIVE	
	2.		Schools transferred in from: T_1 = T_3 =		
	3.		T_2 = T_4 =		
Student's First Name:		Initial:	Comments: * THERE ARE OTHER MATH TRANSFER OPTIONS. **The remainder of the noted courses are compatible for transfer within the total credit limit transfer. (30 credit Capitol residency requirement)		
Student's Last Name:					

EVALUATION: ITT to CTU
Effective Fall 2016

COURSE REQUIREMENTS for BUSINESS DEGREE
BUSINESS ADMINSTRATION
TRANSFER of ITT ASSOCIATES DEGREE TO CAPITOL
Bachelor of Science (120 Credits)

COURSE NUMBER, TITLE and NUMBER of CREDITS			COURSE NUMBER, TITLE and NUMBER of CREDITS		
Business Fundamentals		27 Credits Transferred Course	**Humanities/Social Sciences**		18 Credits Transferred Course
T1	BUS-174 Intro to Business/Management (3)	MG 2650		HU-331 OR 332 Arts and Ideas (3)	
T1	BUS-270 Financial Accounting I (3)	AC 1220		SS-351 Ethics (3)	
T1	BUS-271 Financial Accounting II (3)	AC 1320	T1	Humanities Elective (3)	CO 2520
	BUS-275 Human Resource Management (3)			Humanities Elective (3)	
T1	BUS-279 Introduction to Leadership (3)	MG 1350		Social Science Elective (3)	
T1	BUS-280 Macroeconomics (3)	ES 2560		Social Science Elective (3)	
T1	BUS-281 Microeconomics (3)	ES 2560			
	BUS-283 Managerial Accounting (3)		**Information Technology**		12 Credits
T1	BUS-372 Financial Management (3)	FN 2640		BUS-250 Database for Managers (3)	
Business Administration		24 Credits		BUS-301 Project Management (3)	
T1	BUS-200 Business Communications (3)	BU 2620	T1	BUS-362 Information Systems for Managers (3)	BU 1410
T1	BUS-376 Marketing Principles (3)	MK 2530		IAE-201 Intro to Information Assurance (3)	
	BUS-378 Legal Environment (3)		**Mathematics and Science**		15 Credits
	BUS-384 Production/Operations Mgmt (3)			BUS-246 Quantitative Methods for Business Analytics (3)	
	BUS-386 Organizational Theory/Behavior (3)		T1	MA-110 Business Math I (3)	MA 1210
	BUS-410 Strategic Management (3)			MA-111 Business Math II (3)	
	BUS-454 International Business (3)			MA-128 Introduction to Statistics (3)	
	BUS-458 Senior Project (3)		T1	Science Elective: Advise NT-100 or NT-150 (3)	SC 1130
Technical Electives (SEE RECOMMENDED LIST)		15 Credits			
T1	1. GS 1140	3	**English Communications**		9 Credits
T1	2. GS 1145	3	T1	EN-101 English Communications I (3)	EN 1320
T1	3. BU 2799	3	T1	EN-102 English Communications II (3)	EN 1420
T1	4. AC 1410	3		EN-408 Writing Seminar in Tech Research (3)	
T1	5. BU 1110	3			
	Evaluated by (list below)	Date			
	1.				
	2.		Schools transferred in from: T1 = T3 =		
	3.		T2 = T4 =		
	Student's First Name:	Initial:	Comments: *UNSPECIFIED ELECTIVE will be place as appropriate. Degree option credits for BS degree are evaluated on a per student basis.		
	Student's Last Name:				

EVALUATION: ITT to CTU
Effective Fall 2016