

**APPLICATION FOR CONVERSION OF AN EXISTING OPTION TO
AN AREA OF CONCENTRATION**

*In accordance with COMAR 13B.02.03.03-1, a community college that publicized a sequential arrangement of approved courses as an option, totaling 12 to 30 credits on or before June 30, 2014, may have that arrangement approved as an area of concentration. All conversion proposals must be received no later than **JUNE 30, 2017.***

1. Name of Institution: _____

2. Name of degree program: _____

3. Name of option being converted: _____

When did the option first become available? _____

4. Name of new Area of Concentration (AOC): _____

4. Explain the centrality of the proposed area of concentration (AOC) to the institution's mission:

5. Outline the new Area of Concentration's curriculum design (including course names, course descriptions and credit hours). **PLEASE NOTE: Credit hours for an AOC must be between 12 and 30 semester hours.**

6. Identify one of the following:

6a. Education need for the Area of Concentration, including the regional or statewide need as identified in the State Plan; OR

6b. Identify the transfer or articulation arrangements that the area of concentration will facilitate or support (include any relevant Memoranda of Understanding, if applicable):
